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GUIDELINES TO FILL THE THESIS PROPOSAL FORM

Dear students, it is important for you to fill in correctly and accurately the thesis proposal form. If you do not fill in the form correctly, we cannot proceed with the normal procedure.

Please read very carefully the thesis review form and fill in only the information needed from you. Do not fill it with extra useless information and in the same time please don't forget to fill the needed information.

If the form is not filled correctly, it will be rejected. The re-submission, of the thesis proposal form has a fee of 49 euros. The fee is applicable since the 1st of March 2017.

HOW TO FILL IN:

- 1- STUDENT NUMBER: if you do not know your student number, you can find it in your acceptance email "LOA" sent to you by OUS Admission Office.
- 2- LEVEL: as level, we mean; Bachelor, Master or Doctorate. Be careful it is not your specialization! You can also write level 6 for Bachelor, level 7 for Master, and level 8 for Doctorate.
- **3- SPECIALIZATION:** this is where you should mention your study subject. Ex: international management.
- 4- SUGGESTED TITLE OF THE THESIS: mention the title of your thesis.
- 5- THE IMPORTANCE OF RESEARCH: mention why you find the research important.
- **6- THE AIM OF RESEARCH:** mention the purpose of your research and what does it aims to.
- **7- DEFINING A RESEARCH PROBLEM:** define the problem for your research study. Be specific.
- 8- HYPOTHESIS: explain your hypothesis to the research problem.
- **9- PREVIOUS STUDY:** be careful! We do not ask about your studies as: bachelor, master etc. We do ask about the previous studies done about your research topic. Example can be a book written by an author, or a research conducted on your subject.
- **10-SPACE TIME BORDERS:** this is also a point where you should be careful. It is the timeline which your study concerns. For example will analyze the Swiss Market from 2011 up to 2019. So, the space time border must be from Swiss Market 2011 to 2019.

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11-REFERENCES: do not list all your references by names example: Indira Carr, international business law. List the main references you used as: publications, literature, Books, etc.

12-RESEARCH PLAN: explain from the beginning how you will conduct your research plan.

13-OTHERS INFORMATION: if you would add extra information apart from what is asked, you can.

THE THESIS PROPOSAL FORM MUST BE FILLED IN FULLY AND CORRECTLY, IF ANYTHING IS MISSING, IT WILL NOT BE ACCEPTED.

O.S.E.PF